

FRANKLIN COLLEGE SWITZERLAND
Accommodated Exam Request Form: Midterm and Final Exams
Proctoring Services, Office of the Dean of the College

Student Name
Professor Name
Course (for example MAT 103)

ORIGINAL EXAM	ACCOMODATION EXAM 1 st OPTION	ACCOMODATION EXAM 2 nd OPTION
Date:	Date:	Date:
Start Time:	Start Time:	Start Time:
End Time:	End Time:	End Time:

INSTRUCTIONS

- Calculator allowed
- Other materials allowed
 Please list here:

- Exam requires use of a computer
- I have conditions regarding the student's right to use his/her laptop
 Please list here:

PLEASE SUBMIT THIS FORM IN HARD COPY or EMAIL TO MS. GIORGIA GREPPI RIEZZO ggreppi@fc.edu

**PROFESSORS, PLEASE NOTE:
 EXAMS SHOULD BE SUBMITTED VIA EMAIL TO ggreppi@fc.edu NO LATER THAN NOON THE DAY PRIOR TO THE EXAM. IF YOU PREFER, YOU MAY SUBMIT A HARD COPY.**

Professor
 Signature _____

For Exam coordinator's use only
 Rec'd _____ (date)
 Room confirmed
 Proctor confirmed
 Reminder to student and professor sent _____ (date)